

## **Cheerleading Camp Payment and Refund Policies**

### ***1. Deposit***

To reserve a place at the camp, each attendee pays a \$25.00 deposit. Deposits are transferable and/or refundable if written notice of the change or cancellation is received by PCA prior to the deadline date of July 23, 2010.

The deposit is \$25.00 per person. This amount is then subtracted from the respective camp fee.

*Transfer of Deposit:* If person 'A' is registered but cannot attend and you wish to transfer his/her deposit to person 'B', this may be done at any time.

### ***2. Payment of Balance***

Teams or individuals may pay prior to arrival at the camp or upon arrival at the on site registration. Accepted forms of payment: Mastercard/Visa, cheque, money order, cash. If you wish to pre-pay the balance by credit card, please call the PCA office @ **1•800•567•7221**.

*Note:* Please pay for teams/groups with a single cheque for the whole group, versus individual cheques per athlete. This greatly speeds up registration time as we will need only clear a single cheque per team/group versus multiple individual cheques.

### ***3. Deadlines***

The Registration deadline is Friday July 23, 2010. Please have registration forms and deposit payments at the PCA office on or before this date. Registrations received after the deadline will be assessed a \$50.00 late fee (one per team, not per person) and may be placed on a waiting list for dorm space if the camp is full.

### ***4. Late Fee***

- a. The late fee is applied to the whole group, not per individual.
- b. Athletes/coaches added to your team/group after the deadline are NOT assessed a late fee provided the original registration was received prior to the deadline.

### ***Note to Coaches and Team Leaders***

When completing your registration forms, it is most helpful if you FAX the completed form to PCA – **519•668•7970** then mail or courier the form with payment to:

**325 Lighthouse Rd Unit 21  
London, Ontario N6M 1H8**

Upon receipt of your completed registration form and deposit(s), you will be emailed a confirmation and mailed a receipt. Receipts for the balances paid at the camp, will be done on site.

### ***Refunds***

Cancellations and Refunds requested on or prior to July 23, 2010 will be mailed to the team contact person within 30 days of the request. Cancellations received between July 24 and August 6, 2010 – will lose the \$25 deposit. RESIDENT athlete/coach cancellations received after Aug 6, 2010 will be required to pay for the room/board fee (\$75.00).

### ***Transfer of Registration before or after Deadline***

Teams/groups may transfer personnel (change names) at any time prior to the camp sign in. PCA asks that if you require a name change, please call it in or email the switch as soon as possible such that we can keep the team lists in order. [PCA@PowerCheerleading.com](mailto:PCA@PowerCheerleading.com) **1•800•567•7221**